



*First Unitarian Society of Ithaca*

## **Human Needs Fund Policy**

**1.0** The Human Needs Fund will be administered by the minister.

**1.1** In the event the position of minister is vacant, a single individual designated by the Care Team will serve as the contact for anyone who needs the support provided by this fund.

**1.1.2** The Care Team can develop its own process for deciding how to allocate the fund, but the identity of people seeking its support shall be known only to the designated contact person.

**1.1.3** The Care Team should consider designating a back-up designated person should the designated person be away or incapacitated or have a conflict of interest.

**1.2** The Care Team will recommend to the Treasurer the amount to be dispersed.

**1.2.1** The Treasurer will be the person designated to disperse these particular funds. In the event the Treasurer is unavailable, the Congregational Administrator or the Finance Committee Chair may disperse these funds.

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